U.S. Soccer Learning Center
Sign-up → Accessing a Course

1. **Please navigate to the URL below to access the Learning Center:**

   a. Learning Center Landing Page: https://learning.ussoccer.com/
   b. Referee Landing Page: https://learning.ussoccer.com/referee

2. **Upon arriving to the appropriate landing page:**
   New users: Select "Sign up"
   Returning users (previous DCC users): You can log in from any landing page.

3. **Signing up:**
   Enter in your user information, completing all required fields.
   - All Learning Center profiles will require a <u>unique</u> primary email address. This email address will be used to communicate about Learning Center activity (course registration, payment confirmation, assignment updates, etc.). A secondary email can be provided to be copied on all communications associated with the primary account.
   - Users must be 13 years of age or older to create a profile.
   - The zip code associated with the account will help associate the user with the local state referee committee. This association will place the user on reports run by the SRC (ex: show me licensed referees in my area). Referees who register in a different state than their residential zip code will appear on both reports.
   - Users who have certified in the past will be able to connect to their certification history and have it visible on their profile. The Learning Center will attempt to identify users based on first name, last name, date of birth and/or email address.
     - If this is not initially visible, please contact referee@ussoccer.org before signing up for any classes

4. **Editing profile information:**
   After signing up, you will be directed to your user profile. Users can:
   - Edit their contact details (email, phone, address, profile picture, etc.)
     - o The user's name cannot be edited. Because the Learning Center pulls the profile name to the license templates, name change requests must be facilitated by U.S. Soccer. Users can file a help ticket with U.S. Soccer for such requests.
   - Access .pdf copies of their current license and view a list of past certifications.
   - Add other experiences related to being a referee to their profile. It should be noted that these experiences are entered by the user and are not verified or confirmed by U.S. Soccer.

5. Completing a Background Screening
- In order for any user over the age of 18 to register for any course they will need to initiate a background screening.
- This is a national Background Check that costs **$30** and is valid for **2** years.
- In order to begin, click on **+ Initiate Background Screening**
      - Follow the prompts and read the disclosures thoroughly before proceeding to the next step

6. **To navigate to current or prospective courses, select "Courses" on the top navigation bar.**
The system will automatically load the *Available Courses* menu upon arrival.

If the user wishes to navigate to a course that they are currently signed up for, they can select *My Courses* then navigate to the course classroom. Referees can see old course results and access (viewer only) past course classrooms under *My Courses.*

New GR Referees
Available Courses > Grassroots - First Time Referees > Go to Course List > Choose Course

Returning GR Referees
Available Courses > Grassroots - Recertifying Referees > Go to Course List > Choose Course

Regional Referees
Available Courses > Regional Courses > Go to Course List > Choose Course

National Referees (organized by U.S. Soccer)
Available Courses > National Courses